



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA CAMP PEPIN

PROGRAM STAFF – CURRICULUM COORDINATOR

THE DETAILS

- **POSITION TYPE:** LEADERSHIP TEAM
- **WAGE:** \$450 PER WEEK + ROOM AND BOARD
- **DATES:** JUNE 1 TO AUGUST 15

RESPONSIBILITIES

- **PROGRAM STAFF SUPERVISOR** – ENSURES THAT ALL PROGRAM AREAS ARE RUNNING SMOOTHLY, SAFELY, AND ACCORDING TO CAMP'S POLICIES AND PROCEDURES
- **SKILL CLASSES** – ASSISTS STAFF IN THE CREATION OF SKILL CLASSES AND LESSON PLANNING, COACHES STAFF TO DEVELOP MEANINGFUL AND EXCITING PROGRAMMING, AND EVALUATES STAFF SKILLS
- **SUPPORT RESIDENT STAFF** – SERVES AS SUPPORT FOR OUR COUNSELORS/PROGRAM STAFF BY PROVIDING ADVICE, ACTIVITIES, OR A BREAK, AND ACTS AS A COMMUNICATION LINK BETWEEN STAFF AND CAMP DIRECTOR
- **ADMINISTRATIVE DUTIES** – ASSISTS WITH THE CREATION OF CAMP SCHEDULES AND ROSTERS, AND COMPLETES ALL NECESSARY EVALUATIONS, LOGS, ETC. IN A TIMELY MANNER

DESCRIPTION

Camp Pepin's Curriculum Coordinator is responsible for enhancing the quality of programming at Camp Pepin and works with each member of the Program Staff to ensure that proper procedures are prepared, provided, and performed in all program areas. Although Program Staff members report to the Curriculum Coordinator, they are all part of the leadership team/Program Staff. The Curriculum Coordinator also works with the Camp Director and Program Staff to develop a quality Staff Training week to prepare our staff for the summer.

The Curriculum Coordinator works with our camp staff on the development of Camp Pepin's Skill Classes. Because we want our instructors to be invested and passionate about the classes they teach, we provide opportunities for them to work together to brainstorm and design quality programs that are both enriching and entertaining for campers. This programming should build on skills throughout the week to culminate in a final activity or event. The Curriculum Coordinator is crucial to the development of these classes, as they explain the expectations and provide feedback and suggestions on how to improve the classes' curriculum. The Curriculum Coordinator is responsible for ensuring that all staff are provided opportunities to lead activities they are comfortable with, but also to challenge themselves to step out of their comfort zone.

Camp Pepin's Curriculum Coordinator plays a major role in the success of Camp Pepin, as they oversee the day-to-day impact our staff can have on our campers – not only with mentorship and entertainment, but also through education and inspiration.

PREFERRED QUALIFICATIONS

- 20+ YEARS OLD
- EXPERIENCE IN A LEADERSHIP ROLE
- EXPERIENCE WITH LESSON/ACTIVITY PLANNING OR RECREATION MANAGEMENT



START YOUR APPLICATION TODAY AT
[REDWINGYMCA.ORG/CAMP-PEPIN-EMPLOYMENT](https://redwingymca.org/camp-pepin-employment)

QUESTIONS? CONTACT EBURTON@REDWINGYMCA.ORG